

# MANAGEMENT

## Management in practice

Documents must be prepared by the students in this course:

- 1-Organizational Structure.
- 2-Monthly Schedule.
- 3-Philosophy of assigned hospital.
- 4-Evaluation tool.
- 5-Incident report.
- 6-Self management report.

Self management report divided into two parts:

A-Personal report :The student must report about his duty and his first , last impression about his managerial role in administrative statement.

B-General report:

In this report student have to talk about NEGATIVE & POSITIVE points She/he faced in duty regarding the following items .

Each item must be written separately and reliable ,subjective suggestions for negative points also.

- 1-Hospital administration.
- 2-Doctors.
- 3-Nurses.
- 4-Students.
- 5-Visitors.
- 6-clinical instructor

Finally the last conclusion and advice .

Best wishes for all.