

Nursing Management and leadership

Goal : By the end of this semester the student should be able to integrate administrative theory with clinical nursing.

Objectives : Upon satisfactory completion of this course the student will be able to:

- 1) Distinguish the differing roles of various nurse administrators.
- 2) Competently perform routine nursing tasks expected of staff nurses .
 - A. All routine nursing procedures for assigned area.
 - B. Receive and give a change of shift status report on all patients in their care.
 - C. Know, understand, and be able to explain the diagnosis and patho-physiology involved for patients in their care.
 - D. Understand and be able to explain pertinent information about prescribed medications for patients in their care.
 - E. Properly complete a kardex (or its equivalent).
 - F. Transcribe medical orders and insure their completion.
 - G. Properly admit and discharge patients.
 - H. Participate in medical and nursing rounds.
 - I. Properly order and account for supplies.
 - J. Display communicative competence with both patients and the health care team.
 - K. Properly supervise and evaluate subordinate workers (students).
 - L. Show competence in completing selected hospital forms.
 - M. Correctly document patient care by utilizing nursing notes for patients in their care.
- 3) Observe and accurately identify leadership styles in selected nurse administrators.
- 4) Complete a one month staffing schedule (plan) for a theoretical unit when given pertinent data.
- 5) Observe nursing care given to a group of patients and critically evaluate that care.
- 6) Resolve conflict when given pertinent data.
- 7) Effectively evaluate and make positive suggestions for improving nursing services in your assigned unit.
- 8) Understand the organizational structure of the hospital and ward where assigned and objectives, and draw organizational hierarchy perfectly.
- 9) Read and understand the philosophy and objectives of the ward and hospital where assigned, and make a new philosophy for the assigned clinical area.
- 10) Read and understand hospital policies as they apply to nursing.
- 11) Write self management report which must include :
 - a. First & last impression about management role.
 - b. Strong & weak points for assigned department including (Instructor, students, nurses, doctors, visitors, other professionals, & administration of Hospital) and how to resolve weak points.